

Message

From: White, Lisa [WHITE.LISA@EPA.GOV]
Sent: 10/14/2020 2:07:24 PM
To: Esher, Diana [Esher.Diana@epa.gov]; McManus, Catharine [mcmanus.catharine@epa.gov]
CC: Rose, Kenneth [Rose.Kenneth@epa.gov]; Dressel, Paul [DRESSEL.PAUL@EPA.GOV]
Subject: RE: Presidential Transition Briefing Paper
Attachments: Region3-FacilityLeaseRenewals.docx

Thanks Diana,

I added a sentence to the attached document about the Region incurring additional costs as it relates to records storage since the digitization centers will not be ready in time for our moves. We may need to pay for offsite records storage that would have been sent to the digitization centers. Also the Regional SF records process may need to continue for a year or two without space allotted for this in 4PC, a possibly additional cost. As you aware, the Region was allocated space based on the Agency's consolidation of records management.

Spoke to Dan Coogan and he indicated generally the regions do not absorb any significant costs for moves. As of today, Region 3 is paying for the cost and maintenance of the *Living Wall* we are adding to the security lobby of 4PC and all the new appliances (refrigerators, microwaves, ice machines) for 4PC and Forest Drive. The appliances procurement will be very high since we are procuring commercial grade refrigerators.

Just FYI –

HQs OMS pays for all Tennant Improvement (TI) which is the buildout of the space, construction, upgraded lighting, finishes, murals, paint, etc. These expenses are paid from the **B&F Funds**.

They also pay for non-TI expenses such as furniture, HD files, move and signage contracts, move coordinator, AV,IT, Security contracts, and all decommissioning of existing facilities in accordance with current leases (which is usually broom swept clean). These expenses are paid from **HQs Regional Support Funds** which they set-aside for the Region 3 moves.

Sorry for the long winded response. thanks.lw
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Subject: FW: Presidential Transition Briefing Paper

Hi Kate and Lisa,

I think that the paper outlines major obstacles very well – trying to move and decommission under Covid-19 conditions and the lack of space for our files.

If we have information, I'd also like to identify any budget issues which we might face. My understanding is that for any move, HQ doesn't provide sufficient funds and regions make up the difference. I think that might be possible if we have one move, but when four facilities require additional funding, our budget may be stretched too thin.

Thank you for preparing this paper. It highlights big challenges which we'll be facing in the days ahead.

Diana

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From: Dressel, Paul
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To: Servidio, Cosmo <Servidio.Cosmo@epa.gov>; Fields, Jenifer <fields.jenifer@epa.gov>; Esher, Diana <Esher.Diana@epa.gov>
Cc: Rose, Kenneth <Rose.Kenneth@epa.gov>
Subject: Presidential Transition Briefing Paper

Cos

Attached is the second Briefing Paper, discussing the 4 new facility leases

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From: Dressel, Paul
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Subject: Presidential Transition Briefing Paper

Cos

The Transition team has asked for briefing papers on significant issues that are unique to the region.

The NPMs have been working with the Regional Program Directors and they have developed a list of national issues (such as PFAS)

The NPMs will submit one paper to the transition team for these issues.

We have Identified 2 additional topics that are region 3 specific: The Bay program and the Regional moves
For the 2016 election – the Bay program was the only Briefing paper submitted from Region 3

Attached is the draft Bay Program Briefing Paper for your review.

I expect to have the second paper later today.

I will need to upload any papers to the transition team by COB Friday 10/16

Paul G. Dressel, Deputy

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